

## **SUMMARY MINUTES**

### **BUILDING ADVISORY BOARD      TUESDAY – MARCH 13, 2007 – 4:00 P.M. ROOM 107, CITY-COUNTY BUILDING**

**Members Present:** Kenny Hancock, \*Diana Dierks, Vernie Stillings, \*Mike Prester, Steve Barnett, Bob Dolan, Rick Walters, Bob Haworth (\*new members, first meeting)

**Members Absent:** Jim Manley, Dallas Bruhl

**Staff Present:** Mike Roberts, Sue Cline

**Audience Count:** 2

Meeting was called to order by Bob Haworth, Chairman, at 4:00 pm

#### **(A) Approval of February 13, 2007 minutes**

**MOTION:** Vernie Stillings moved to approve the minute as written

**SECOND:** Rick Walters

**DISCUSSION:** None

**VOTE:** 8-0 – motion carried

#### **(B) Election of Chairman and Vice-Chairman**

Nominees for Chairman: Bob Haworth

There were no other nominations

Bob Haworth was elected Chairman

Nominees for Vice-Chairman: Dallas Bruhl

There were no other nominations

Dallas Bruhl was elected Vice-Chairman

Mike Roberts welcomed the new members to the board.

#### **(C) Review of city code requirements for Board eligibility**

Mike Roberts presented the staff report for this agenda item (see copy of staff report in these minutes)

Discussion by the board was offered to address the list of items contained in the staff report which is as follows:

- 1. Should the mechanical engineer seat be changed to licensed journeyman or master to be consistent with the other trades?**

The majority of the board agreed that each licensed/skilled trade should be represented by an owner/contractor **and** an individual licensed person. Including the two building contractor seats, that would be 8 out of 11 positions on the board.

Mike Flory, Homebuilders Association: Expressed concerns about the realtor position on the board. He thinks the board definitely needs a realtor.

Bob Haworth brought this item back to the board for action.

MOTION: Kenny Hancock moved to add a master or journeyman mechanical craftsman to the board and use 2 of the remaining 3 slots for "a licensed design professional" which would be an architect or engineer.

SECOND: Rick Walters

DISCUSSION: None

VOTE: 8-0 motion carried

*(Kenny Hancock had a prior commitment and had to leave the meeting at 5:00 p.m.)*

## **2. Should the commercial and residential builder seats be changed to Class A, B, or C contractors?**

Board and public discussion took place and included Mike Flory expressing the opinion that limiting one seat to a Class C contractor could prevent contractors such as Mr. Haworth, who does primarily residential construction, but will probably carry a Class B license from serving on the Board. Conversely, there might not be residential representation if the two contractor's positions were simply open to any licensed contractor. The board might end up with two commercial contractors and no residential contractors and he felt that it was important to have at least one residential contractor.

Mike Roberts suggested that the language could be drafted in such a manner to draw one contractor from commercial and one from residential, but that to do so might require having to tie it to the issuance of building permits to demonstrate that at least one contractor was, in fact, a residential builder. Most of the group expressed reluctance to tie it to building permit issuance. Mr. Roberts expressed the opinion that most of the active home builders in the community would be licensed as Class C contractors and not Class B, and that there should be a large pool of residential builders to draw from to fill the seat.

Bob Haworth brought this item back to the board for further discussion or action.

MOTION: Steve Barnett moved to recommend one position on the board be held by a licensed A or B contractor and one position on the board be held by a licensed B or C contractor.

SECOND: Bob Dolan

DISCUSSION: None

VOTE: 7-0 motion carried

**3. Who should be eligible to represent the contractor for the contractor seats?**

The board expressed concerns and discussed the need for representation of the contracting company and not just the individual who works for the company. The contracting company has a different perspective to offer and that perspective may not always be represented by the individual trades people.

Bob Dolan suggested that the qualified individual would also be an appropriate person to represent the company's (owner's) interests.

Rick Walters asked if the contractor/owner has to also be licensed.

Mike Roberts answered that he does not. His master or qualified individual is required to be licensed.

Bob Haworth brought this item back to the board for action.

MOTION: Rick Walters moved to recommend that the contractor positions on the board be required to be represented by the company owner or a designated (by the owner) licensed master or journeyman employed by the company. In the case of a building contractor, the designated person would be the qualified individual as declared on the license.

SECOND: Diana Dierks

DISCUSSION: None

VOTE: 7-0 motion carried

**4. Would the Board consider three of the seats to be "at-large" seats to be filled from a pool of qualified individuals?**

The board offered very brief comments given the previous voting actions.

MOTION: Steve Barnett moved to make no change in the positions on the board to allow for any at large seats.

SECOND: Bob Dolan

DISCUSSION: None

VOTE: 7-0 motion carried

**5. If the answer to question 4 is “yes”, who should be eligible to fill those seats?**

Item not relevant since #4 was a “No”

**6. Should the term limit for membership be reduced from four years to three years?**

The board offered brief comments regarding the length of the term for each board member. The majority of the board thinks there should be no change and should remain at four years.

MOTION: Steve Barnett moved to leave the term limit at four years.

SECOND: Bob Dolan

DISCUSSION: None

VOTE; 7-0 motion carried

**(D) Other Business**

1. Mike Roberts announced that the main agenda item for the April meeting will be discussion of the International Existing Building Code (IEBC)
2. Bob Haworth asked again about the status of contractor licensing. Mike Roberts expressed to the board that his understanding is that it will be presented to the current city commission before the new commissioners take office.

**MOTION TO ADJOURN:** Mr. Haworth adjourned the meeting directly at 5:35 p.m.

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Michael Roberts